

**Ross Valley Fire Board Meeting**  
**Wednesday, December 11, 2013**  
**Ross Valley Fire Department**  
**6:30pm**

**Board Members Present:** Small, Weinsoff, Reed, Coleman, McInerney, Shortall, Hoertkorn

**Staff Present:** Stutsman, Meagor, McCarthy, Hanson, Stasiowski, Lewis

Adjourned to Closed Session.

Vice President Small opened the meeting.

Reportable action from Closed Session: Battalion Chief Jim Hanson has been appointed Acting Fire Chief with a 15% increase in salary. From other closed session item there was no reportable action.

**Consent Agenda:** Member Weinsoff made a correction to the check numbers to 17528. M/S to approve consent agenda as corrected. Weinsoff/McInerney to approve. All ayes.

**Financial Report:** Chief Meagor reviewed the current financial report and all other line items are where they are supposed to be, with the exception of the overtime budget. He then explained the issues with the overtime budget. At the January meeting, there will a budget analysis for the board.

**Approval of the July 1, 2013 – June 30, 2015 MOU between the RVFD and the IAFF Local 1775 and the July 1, 2013 – June 30, 2015 MOU between the RVFD and the RV Fire Chief Association.** Chief Meagor presented the staff report and explained the changes to the agreements and changes that have been approved. It also establishes the Retiree Health Savings Plan for employees, also the creation of the Health Benefits Committee (advisory) to review. Financial impacts – none in the current fiscal year, 14/15 there is an estimated increase of \$87,000. Member McInerney asked about the clarification to the Education Incentive. Changes were defining the accreditation of college degrees, what course would be eligible for Education Incentive. In the Battalion Chief agreement, there is clarification to the Acting Battalion Chief language to give the option to the Chief to appoint an acting Battalion Chief. Discussion about how long an appointment duration could be. Member Hoertkorn asked about the salary steps and Chief Meagor clarified how the steps work. M/S Weinsoff/Shortall moves approval to both MOUs between the Ross Valley Fire Department and the Ross Valley Fire Chief Association and the Ross Valley Fire Department and the Ross Valley Firefighters Association. 6 ayes (Weinsoff, Shortall, Small, Reed, McInerney, Coleman), 1 Abstain (Hoertkorn). Motion carries.

AGENDA ITEM # 2A  
Date 1/9/14

**Adopt Resolution 13-11 a Resolution of the Ross Valley Fire Department revising the Resolution 12-05 establishing the compensation package for the Administrative Assistant.** Chief Meagor reviewed the staff report and explained the changes. M/S Weinsoff/McInerney to approve as presented. All ayes.

**Adopt Resolution 13-12 a Resolution of the RVFD revising the Resolution 12-06 establishing the compensation for the Fire Inspector.** Chief Meagor reviewed the staff report and explained the changes. M/S Weinsoff/Reed, all ayes.

**Adoption Resolution 13-13 a resolution of the RVFD adopting the VantageCare Retirement Health Savings Plan** for the RVFD and the approval of supporting documents for plan implementation. There is no fiscal impact. M/S to approve Actions 1 through 5 as included in the staff report. M/S Weinsoff/Coleman. All ayes.

**Adopt Resolution 13-14 Resolution of the Board of Directors of the RVFD determining the industrial disability retirement of John Barry.** Chief Meagor reviewed the staff report and explained that Captain Barry is incapacitated to perform his duties. There is no direct financial impact, however except to pay advance payments and CalPERS will be reimbursing the department for those payments. M/S Weinsoff/ also to wish him the best of health going forward. Second/ McInerney. All ayes.

**Review proposed JPA Amendment regarding the addition of a Management Committee and the conduct of closed sessions with member agencies.** Executive Officer presented the staff report and explained the changes to the Executive Officer position with the creation of the Management Committee that will meet regularly with the Fire Chief. The second item that was discussed was the Closed Session item by adding the Government Code section to the Second Amendment to Amended and Restated JPA. This amendment would need to go back to all four councils for approval. Member McInerney asked about the changes to the Sections listed Section 5.2, 6.3 and 6.4. Chief Meagor and Executive Officer explained the modifications. Member McInerney has concerns about the discussions that he has heard that the Town of Ross is discussing withdrawing from the JPA. Vice President Small responded that there have been no formal discussions. Member McInerney feels that the Executive Officer should be supporting and promoting the continuation of the JPA not withdrawing. Vice President Small agrees with Member McInerney that the Executive Officer should be promoting the continuation of the JPA. Member Coleman asked about Sleepy Hollow and their participation in the Executive Committee, Member Shortall stated that at this time Sleepy Hollow is happy with the language and that if there was a problem in the future and they needed to be included in the future in discussions. The Board agreed with Member Shortall. M/S directing staff to bring the changes to the individual councils. M/S Weinsoff/Hoertkorn. All ayes.

The Board thanked Executive Officer for organizing this committee and putting everything together.

Vice President Small thanked Chief Meagor and Chief Vallee for the professional presentation for the merger and it would never have happened without him. She is sorry that their time together is so brief and remarked how easily Chief Meagor fit into the community and thanked him for attending the Council meetings. Member McInerney said that San Anselmo honored Chief Meagor last night.

Chief Meagor thanked the board and appreciated that the board has allowed him to do his job as Fire Chief. And in turn to allow the firefighters to do their jobs. He appreciates the support he has received over the years.

Next meeting, Wednesday, January 8, 2014, Ross Valley Fire Department.

Minutes respectfully submitted,

A handwritten signature in dark ink, appearing to read 'JoAnne Lewis', written in a cursive style.

JoAnne Lewis

Administrative Assistant